

## **Interested in Utilizing Our Gathering Space?**

Our Youth Center and Headquarters at 1911 Church Street in Evanston has a multipurpose Gathering Space that partners may reserve. Priority for room reservation is given to Y.O.U. activities and events. However, when our Gathering Space is not in use, we accept requests from partners to reserve this space free of charge.

### **Guidelines:**

Partner reservations can be made under the following guidelines:

- Reservations are available to Y.O.U. partners only
- Partners must be nonprofit organizations
- Events must benefit the community, especially the surrounding neighborhood
- No political events are permitted
- Reservations should be made during business hours (M-F 9am-5pm), UNLESS alternate accommodation can be arranged

### **Gathering Space**

This is Y.O.U.'s main multipurpose room. Partners can utilize:

- 75 chairs
- 6 round tables
- 11 rectangular tables
- AV equipment with projector and screen; wireless mic capacity; and teleconferencing